

Registration

BUILDING TEAMS, MOTIVATING STAFF

Participant Information

One form per participant. Please print.

Name: _____

Job Title: _____

Agency: _____

Address: _____

City: _____

State: _____ Zip: _____

Phone, Day: (____) _____

Fax: (____) _____

Dates/Location

- ☐ October 23, 2002 – Burbank
☐ November 14, 2002 – Sacramento
☐ December 12, 2002 – Fresno

Continuing Education

- ☐ CEUs (Nursing, MFT/LCSW)
☐ CHES

Fees

\$15 for AFLP/ASPPP ~ \$40 for all others
(per person)

Registration Fee \$ _____

CEUs (5 hrs. X \$4 = \$20) \$ _____

Total \$ _____

Form of Payment

- ☐ Check enclosed (made payable to CFHC)
☐ Credit Card (complete section in next column)

For Payments by Credit Card

☐ Visa ☐ Master Card

Name: _____
Exact name that appears on credit card (please print)

Card #: _____

Amount to Charge: \$ _____

Exp. Date (mm/yy): _____

Signature: _____

Special Needs

- ☐ Please check here if you are visually or hearing impaired, or require wheelchair access. Please attach a note indicating your specific needs.

Mail registration form and payment to:

(make checks payable to CFHC)

EPA, a Division of CFHC
3600 Wilshire Blvd., Suite 600
Los Angeles, CA 90010

Cancellation

Refunds will be granted if written cancellation is received at least one week prior to the class. Faxes are acceptable.



No-Show

In the case of a participant no-show, fees may not be transferred to another course or exam. No refund will be granted.

Returned Check Fee

If a check is returned to CFHC by the bank for Non-Sufficient Funds (bounced check), then you will be charged a \$25.00 returned check fee *in addition* to the original amount of the check.

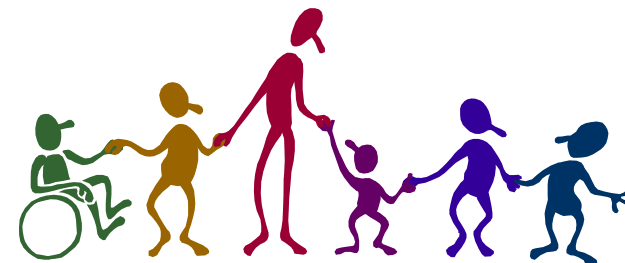
EPA, A Division of the
California Family Health Council, Inc.

AFLP/ASPPP TRAINING

BUILDING TEAMS, MOTIVATING STAFF

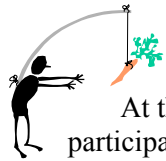
For AFLP/ASPPP Supervisors
and Managers

October 23, 2002 ~ Burbank
November 14, 2002 ~ Sacramento
December 12, 2002 ~ Fresno



Purpose

Through various learning styles, this training will assist AFLP/ASPPP supervisors in both building teams, and mobilizing and motivating their staff. Participants will look at causes that stifle staff creativity and productivity. "How-to" strategies to create an environment for successful achievement of program goals and objectives will be shared. For self-motivation, identify techniques to reduce the frustrations that accompany our work as a project director, supervisor or middle manager.



Objectives

At the end of this workshop, participants will be able to:

1. Assess personal abilities to motivate staff;
2. Understand stages of team development/building;
3. Develop techniques to motivate staff and build teams;
4. Recognize personal and professional stressors that impact work and develop strategies to mitigate.

Audience

This workshop is designed for AFLP and ASPPP managers and supervisors.

Dates & Times

October 23, 2002: Burbank

November 14, 2002: Sacramento

December 12, 2002: Fresno

Registration for each day begins at: 8:30 a.m.

Workshop begins each day at: 9:00 a.m.

Workshop adjourns each day at: 4:00 p.m.

Location

In each city, this training will be held in the conference room of a local hotel. A map, directions and parking instructions will be sent with your participant confirmation letter.

Fees

	AFLP/ASPPP	Others
Course Fee	\$15	\$40
Includes workshop materials and continental breakfast. Lunch not included.		

Continuing Education \$20

5 hours/units for Health Education, Nursing and MFT/LCSW Continuing Education.

Continuing Education

There is an additional \$4.00 fee per unit

Health Education

The California Family Health Council is designated as a provider of Category I continuing education contact hours in health education by the National Commission for Health Education Credentialing, Inc. Health educators attending this program may report up to 5 contact hours.

Nursing

Provider approved by California Board of Registered Nursing, Provider #CEP 12241, for 5 contact hours.

MFT/LCSW

MFT/LCSW continuing education credit is offered through the Center for Health Training. Course meets the qualifications for 5 hours of continuing education credit for MFTs and/or LCSWs as required by the California Board of Behavioral Sciences, Provider # PCE 1400

For More Information

Contact us by phone or fax at
PHONE: (213) 386-5614 x4580
FAX: (213) 368-4410
EMAIL: epa@cfhc.org

